

Government of Himachal Pradesh  
Department of Industries

**NOTIFICATION**

No. Ind-II(C)5-1/2018

Dated- Shimla-2

28/8/2020.

The Governor of Himachal Pradesh is pleased to notify a new scheme called "**State Rural Engineering Based Training Programme**" in order to develop and upgrade skills of Rural Entrepreneurs belonging to the General, Scheduled Tribe and Other Backward Classes categories in Rural Engineering /Economy based Industries so that they may engage themselves in gainful employment ventures after getting training in local occupations and the economic activities available as per Annexure- "A" upto 31<sup>st</sup> March , 2023 only.

By order

Endst. No. As above

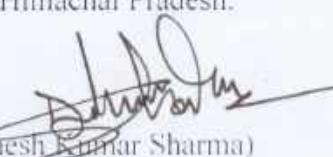
Dated-

Ram Subhag Singh  
Additional Chief Secretary(Inds.) to the  
Government of Himachal Pradesh  
Shimla-2

28/8/2020.

Copy for information and necessary action is forwarded to:-

1. All the Administrative Secretaries to the Government of Himachal Pradesh, Shimla-2.
2. The Accountant General(A &E), H.P. Shimla-171003
3. The Commissioner, Tribal Development, H.P. Shimla-2.
4. The Advisor( Planning), Himachal Pradesh, Shimla-2.
5. The Director of Industries, Himachal Pradesh, Shimla-1.
6. The Director, SCs, OBCs and Minority Affairs Department, Shimla-9.
7. All the Deputy Commissioners in Himachal Pradesh
8. The Deputy Secretary(GAD) to the Government of Himachal Pradesh in compliance to the CMM Item No.1 held on 26-08-2020.
9. All the General Managers, District Industries Centres in Himachal Pradesh.
10. Guard file.

  
(Dinesh Kumar Sharma)  
Additional Secretary(Inds.) to the  
Government of Himachal Pradesh  
Ph. No. 0177-2620182

**ANNEXURE-“A”**

**STATE RURAL ENGINEERING BASED TRAINING PROGRAMME (SREBTP) SCHEME.**

1. **Objectives:-** To develop and upgrade skills of Rural Entrepreneurs belonging to general category and scheduled tribe category in Rural Engineering/ Economy Based Industries so that they may engage themselves in gainful employment ventures after getting training in local occupations and the economic activities available.
  - i) To encourage entrepreneurship in rural engineering/economy based enterprises (both manufacturing/service) & technical services through capacity building of the target group so that they get linked to self employment generation schemes of Government of India and State Government.
  - ii) To upgrade the skills of unskilled target group in rural industrial, artisans & technical services so that they may be gainfully employed after completion of training programme.
2. **Definitions:-**
  - (i) **“Below Poverty Line”** means the income criteria as fixed by Government from time to time to classify a poor family living below poverty line
  - (ii) **“Bonafide Himachali”** means a resident of the State of Himachal Pradesh as defined by the State Government from time to time
  - (iii) **“Director”** means Director of Industries, Government of Himachal Pradesh and will also include Commissioner of Industries, Government of Himachal Pradesh, as the case may be.
  - (iv) **“Enterprise”** means any economically visible manufacturing & service related activity.
  - (v) **“General Manager, Districts Industries Centre”** means functional head of the districts industries centre in the district.
  - (vi) **“Industrial/ Service Enterprises”** means a physically functional manufacturing/ service related enterprise, which is willing to impact training to the candidates under SREBTP Scheme.
  - (vii) **“Nodal Officer”** means General Manager, District Industries Centre or his/her authorized representative.

(viii.) "**Rural Engineering/ Rural Economy based enterprises**" means any non-farm sector economically viable traditional/ manufacturing/ service related activity in the rural area, which involves some installation of plant & machinery/ equipments/tools for the production/ providing service to the buyer/ customer.

(ix.) "**Trade Facilitator**" means a skilled person/ master craftsman/ agency specialized in a particular trade and willing to impart training to the candidates under the SREBTP Scheme.

(x.) "**Trade**" means any non-farm, economically viable traditional rural activity.

**3. Target Beneficiaries/ Eligibility Criteria of the scheme:-**

- Interested Entrepreneurs belonging to **General category, other backward classes and scheduled tribe category** of Himachal Pradesh preferably belonging to Below Poverty Line (BPL) families/ weaker section. (The scheduled caste candidates shall be covered under the existing REBTP scheme funded under Special Central Assistance for Scheduled Castes).
- Desirable Educational Qualification: 8<sup>th</sup> Pass (Not Mandatory).
- Age between 16 to 40 years.
- The candidate who has availed/ availing unemployment allowance under Himachal Kaushal Vikas Bhatta Yojna (a scheme being implemented by Labour & Employment Department) shall not be eligible under this scheme.

**4. Implementing Agency and Nodal Officer:-**

- This scheme would be implemented in the entire State.
- The District Industries Centre (DIC) would be the implementing agency for the implementation of this scheme in the district and General Manager, District Industries Centre shall be the Nodal Officer for the Scheme.

**5. Suggestive Lists of Trades & Enterprises and duration of training:-**

**A) Suggestive list of trades/ enterprises which can be covered under the scheme:-**

- Furniture making, Automobile repair, Welding & Steel Fabrication, Agriculture implements manufacturing & Black Smithy, Machine & lathe work, Bamboo & Cane Articles Manufacturing, Carpentry, Masonry, electrician & plumbing works, Electronics goods repair & motor winding, Computer Aided Designing (CAD), Bakery Products, Auto Repair, Tyre Puncture, Denting-Painting, Hosiery, Beauty Parlour, Food Processing, Sheet Metal Craft/ Metal Sculptor, Milk Processing, Aluminum Fabrication, Refrigeration Work, Flex Printing, Eco-Friendly Bag Making, Manufacturing of Toys/ Soft Toys/ Artificial Jewellery, handloom, catering & servicing, electrician etc.
- In addition to above, any other **Trade & Enterprise** recommended/ identified in the district by the Committee constituted under the chairmanship of General Manager, District Industries Centre can be covered under the scheme.

**B) Duration of Training, course content & methodology of training:-**

The Committee constituted under the chairmanship of General Manager, District Industries Centre to identify the trades and enterprises to impart training under the scheme will also decide the duration, course content, methodology of training etc. The duration may vary from 4 weeks to one year depending on the requirement of Trade & Enterprise.

**6. District Level Committee for selection of Trades & Enterprises., trade facilitators and industrial/ service enterprises:-**

A committee consisting of the following would identify the Trades & Enterprises , Trade facilitators and Industrial/ service enterprises, to whom the District Level Committee will recommend the selected candidates for training/ skill upgradation:-

1	General Manager, District Industries Centre	Chairperson
2	Lead District Manager	Member
3	Zila Parishad Member	Member (who has been assigned the work of Industries Department by Zila Parishad)
4	District Manager SC & ST Corporation	Member
5	Manager/ Industrial Promotional Officer, District Industries Centre	Member Secretary

The Chairperson may specifically invite any person/ expert in the field of rural engineering/ economy based enterprises in the aforesaid committee. Preference would be given to **trade facilitators and industrial/ service enterprises** of repute and also to those willing to pay remuneration to the selected candidates in addition to the stipend to be paid under the scheme. **Maximum number of six candidates can be imparted training in a training centre during a particular year in normal circumstances. In case the aforesaid committee decides to give training to more than six candidates during the year in a training centre, then the reasons would be recorded in writing.**

**7. Selection of Candidates**

Applications alongwith credentials ascertaining eligibility would be submitted by the applicants to the office of General Manager, District Industries Centre.

**The applicants would be selected by the committee consisting of the following members:-**

1	General Manager, District Industries Centre	Chairperson
2	Lead District Manager	Member
3	Zila Parishad Member	Member (who has been assigned the work of Industries Department by Zila Parishad)
4	District Manager SC & ST Corporation	Member
5	Trade Facilitator or its representative/ representative of industrial/ service enterprise where training would be imparted	Special Invitee
6	Manager/ Industrial Promotional Officer, District Industries Centre	Member Secretary

- Preference in selection would be given to candidates belonging to Below Poverty Line (BPL) families and candidates not eligible for certified courses being offered by the Industrial Training Institutes/ Polytechnics etc. due to lesser educational qualification.
- The committee would also make a waiting list of candidates. In case the candidate so selected does not turn up for training or leaves the training within 15 days of its commencement, alternative candidates as per waiting list would be selected. The selection list would remain valid for one financial year.
- Any dispute with regards to selection would be referred to the Director of Industries by the General Manager, District Industries Centre and decision of the Director of industries would be final & binding.

**8. Responsibilities & obligations of the trade facilitator/ Industrial/ Service enterprise in which training would be imparted:-**

- i) The trade facilitator/ enterprise would make every possible effort to create conducive atmosphere for trainees. .
- ii) The trade facilitator/ enterprise immediately after receiving the communication recommending the name of the trainee will identify in consultation with the Nodal Officer, the most suitable person of the enterprise for designating as instructor. In case instructor so designated leaves the enterprise or enterprise decides to change the instructor in the interest of trainee then the management of enterprise will immediately identify other instructor in his place in consultation with the Nodal Officer. The trade facilitator, industrial/service enterprise will intimate the name of Instructor, so identified to General Manager, District Industries Centre.
- iii) Trade facilitator, industrial/service enterprise would treat the candidates as trainees in trade instead of unskilled workers employed by it and share information/ know how with them i.e. technical, commercial, marketing, banking, raw material procurement related with trade so that entrepreneurship qualities are developed.

- iv) The candidates would be entitled for availing holidays on Sunday and gazetted holidays of the State Government and cannot be forced by the enterprise to remain in the premises of enterprise before 9.00 A.M. and after 5.00 P.M. on working days without the will of the candidate.
- v) The monthly remuneration agreed upon by the trade facilitator, Industrial/service enterprise would be paid to the candidate before the 7<sup>th</sup> of each month. However, the monthly remuneration to be paid may be calculated on the basis of the attendance of the candidates during a particular month.
- vi) A separate attendance register would be maintained by the trade facilitator, industrial/service enterprise for the trainees under this scheme.
- vii) The General Manager, District Industries Centre or his representative would have the right to visit the premises of trade facilitator, industrial/service enterprise for discharging functions related to the implementation of the scheme.
- viii) The monthly progress report/ attendance of each candidate would be submitted to the concerned General Manager, District Industries Centre.
- ix) The trade facilitator, industrial/service enterprise would adhere to guidelines/instructions if any issued under this scheme from time to time.
- x) General Manager, District Industries Centre will monitor the progress of candidates on monthly basis and will motivate the trade facilitator, industrial/service enterprise & candidate to achieve the objectives of the scheme.
- xi) General Manager, District Industries Centre will organize sensitization programme for the instructors of the industrial/ service enterprises and trade facilitator about the provisions of scheme and will resolve disputes, if any, arising during the implementation of the scheme.
- xii) General Manager, District Industries Centre will verify the attendance and will ensure proper training of candidates by visiting the trade facilitator/ industrial/ service enterprises (training centres) at least once in a month and will also take follow up action at least for 2 years from the completion of training to ensure:-
  - a) Gainful employment of trained candidates, in case the candidate is willing to work as skilled worker.
  - b) Linkage of trained beneficiaries to self employment generation schemes of Govt. of India & State Govt. for setting up of their own ventures & guidance in successful running of trade facilitator, industrial/service enterprise.
- xiii) Office of General Manager, District Industries Centre will report the progress and data related to the scheme to Director of Industries on monthly basis & will maintain the accounts of expenditure under the scheme for audit and for the inspection of Director of Industries.

**Funding Pattern of the Scheme per candidate for one year/ 12 months (the calculation of the amount shall be done proportionately as per the training period ranging from 4 weeks/ one month to one year):-**

Sl. No	Component	Expenditure per candidate per month (In Rs.)	Period	Total expenditure during training period (In Rs)
1.	Stipend to trainee	1500	12	18000
2.	Honorarium to be paid to Instructor of Training Centre	500	12	6000
3.	Margin money assistance in case the candidate opts to set up his own enterprise after training by availing loan from any financial institution or in case not willing to avail loan then assistance to purchase tool kit.	7000/- ( in lump-sum)		7000
4.	Contingent expenditure on stationery, monitoring, publicity etc. per candidate	In lump-sum		230
<b>Total Expenditure per candidate</b>				<b>31,230</b>

- General Manager, District Industries Centre would open a separate saving account in the bank for this scheme.
- A separate cash book will be maintained by each District Industries Centre for this scheme.
- Stipend to the candidate would be credited in his bank account through RTGS on monthly basis preferably before 7<sup>th</sup> of each month after physical verification report of Nodal Officer. In case the attendance of candidate is less than 75% of scheduled working days during the month, what so ever the reason may be, the stipend would be paid in accordance to the attendance.
- Honorarium to instructor would be credited in his bank account through RTGS on monthly basis preferably before 7<sup>th</sup> of each month after physical verification report of Nodal Officer. In case the attendance of Instructor in the Training Centre is less than 75% of scheduled working days of training during the month, what so ever the reason may be, the Honorarium would be paid in accordance to his attendance. The instructor would be eligible to avail honorarium against candidate in proportion to the amount of stipend for which candidate is eligible.
- Payment of Margin Money assistance/ assistance to purchase tool kit would be made directly to bank/ supplier, as the case may be, after successful completion of training and completion of all codal formalities.
- The certificate of training would be issued by the General Manager, District Industries Centre after successful completion of training, which would also bear the signatures of the authorized signatory of the trade facilitator, industrial/ service enterprise.

10. **Power to amend and/or relax any or all provisions of the scheme:-**

- a) In case of any dispute arising out of interpretation/implementation of this scheme, the matter would be referred to the Director of Industries, H.P. whose decision would be final & binding on all.
- b) The Principal Secretary/ Secretary Industries, H.P. can notify any amendment in this scheme for making this scheme more effective in achieving the objectives or make any relaxation in applying provisions of this scheme on merits of each case and impose any condition for successful implementation of this scheme.